

Rock County Christian School  
Board of Directors Meeting Minutes  
November 21, 2013

Present: Tim Befus, Phil Allen, Linda Ross, Jackie Borgwardt and Gary Bulta  
Absent: Matt Finnegan, Bill Muether and Bryan Potts.

Staff members present: Tim Befus, Bob Cerniglia and Linda Hutson.

Guests: Rebecca Wriedt and her father. Rebecca was recognized as Student of the Month for November.

1. Phil led an open time of prayer. Jackie will lead December's devotional time.
2. Motion made by Linda R and seconded by Gary to approve the October 10<sup>th</sup> school board minutes as amended. Minutes approved by unanimous vote.
3. School updates were provided by the principals. Mrs. Hutson reported that everything went well for Grandparents Day, with about 80 grandparents attending. Students are doing well. Several readers read to the students, including Heather Holcomb via Skype from Spain. Mr. Cerniglia reported that we have had a great start to our school year. Several classes have completed service projects. Janis Ringhand stopped by the MS/HS campus for a tour and visited Mr. Thompson's Current Events class.
4. Mr. Befus presented the following in his Administrator's Report:
  - Staff attended Nexus in Elgin.
  - Steve Bulta spoke at the Inservice and his information was well received.
  - Fall Association Meeting attendance: 6 board, 21 staff, 23 parents, 3 other.
  - Pie Day income: \$12,465.35 (Still have 700 pies to sell-need \$21,000 for budget)
  - So far this year, budget surplus is projected at \$56,000.
  - Working on calendar and budget prep for 2014.
  - Systems Audit (procedures) for accreditation is almost complete.
  - Re-registration for vouchers opens Feb 1 and is in process.
  - 50 computers were donated from Harlem School District.
  - Janet is working on audit, vaccinations, background checks, 10 to 12 grant inquiries, international student issues and WKCE testing.
  - Key people meetings and invitations to visit school (Grabowski, Tinder, Van Gelder, Ringhand, Barth, Brown, Jorgensen)
  - Surveys sent out and 38 were received with the following results out of a possible 5:
    - Academic Excellence: 4.57
    - Spiritual Life: 4.49
    - Facilities: 3.27
    - Extra Curricular: 3.73
    - Communication: 4.08
    - Average: 4.03
5. The following team reports were presented:

Academic Excellence – Academic Excellence Minutes were not shared at board meeting, but were provided after the meeting. Faculty: Nexus Convention & Tech training with Steve Bulta summary. Nexus Premium development requirements(3): Deadlines- 1 per quarter. Verification-

building principal. Curriculum: Math Curriculum review- begin in January (review sheet ready). AP Expansion- AP literature. Speech meet requirement- (Waldner letter). Other resources & Equipment: 50 Tablets(grants). Tutoring volunteers at both campuses- help with math & reading. Extra-curricular: Spring play(pirate musical); April 25 or May 2. Other: Accreditation – (WRISA) Begin? Standard 7: Materials and Resources for Learning: Barb Waldner. Standard 6: Curriculum-Standards, Assessment, Strategies: Lori Mason

Spiritual Maturity – Team met November 20. Prayer at the Fall Festival was slow. Prayer will be promoted at the Y-Night in January. Continue to provide monthly encouragement and support for mentors. Plan for community service projects was updated-document on Sycamore. Costa Rica Mission Team selling butter braids for a fund-raiser. Mission team party on Dec 21 at 10am- everyone invited to see skits and receive update. 21 going-7 adults and 14 students. Devotional blog is being used mostly by MS students. International students are receiving passages from the Bible, are doing better and asking more questions. All are attending church with their host families. Miss Waldner is chairing Religious Identity Committee. Work on standard will begin in December. Mr. Thompson would like to teach on prayer for the month of February. Team may put up posters around school with people who are part of the prayer team on them, along with scriptures, to let students know they are being prayed for. Next meeting is scheduled for December 18<sup>th</sup>.

Godly Stewardship – Team met today. Team is concentrating on inviting key people to visit school, hoping this will help connect RCCS with major donors. Golf outing is on hold at this time. Exploring promoting business advertising in the gym. JVL Campus tested high in boy's bathroom and kitchen for lead. Situation being taken care of. Replacing a storm window in 4<sup>th</sup> grade classroom. Beloit boiler getting fixed. Invite grandparents to some event at BC and to banquet. 12 grant inquiries in process. Pie press release going out.

Community Relations –No team meeting held. November Youth Pastor-Steve Brandon from Rock Valley Bible Church. Business of the Month-Martin Business Group. No float for Grand Lighted Holiday Parade. PTF held two meetings this month. Julie Hausser heads up the PTF.

6. Old Business: Policy Manual was discussed. Phil will put together a rough draft for a new policy manual, using a sample policy from the Board Governance book as a base. It will be reviewed by Tim and sent out to the board for review. Board Governance, Section 1, Chapter 1, was discussed.

7. New Business: None.

8. Next board meeting scheduled for December 16 at 6:30 PM (Beloit campus). Board members were given an assignment to read Section 1, Chapter 2, in the book "Christian School Board Governance".

9. At this point in the meeting, a motion was made and approved to move to the executive session. Due to confidentiality of matters discussed, executive minutes are reported separately and are not posted to the school website.