

Rock County Christian School  
Board of Directors Meeting Minutes  
September 25, 2014

Board members present: Phil Allen, Gary Builta, Jeff VanderKooi, Matt Finnegan, Linda Ross and Jackie Borgwardt.

Absent: Bryan Potts

Staff members present: Tim Befus, Bob Cerniglia

Absent: Jennifer Wien

1. The meeting started with prayer.

2. A motion was made by Linda Ross and a second offered by Gary Builta to accept the August school board minutes as submitted. Minutes approved by unanimous vote.

3. Campus updates were provided by Mr. Cerniglia and Mr. Befus. Mr. Cerniglia reported that this was the first year that the school did back-to-back all school retreat. Only one student did not attend, and even though the weather was not the best, the students had a great time. A day was spent with the International students in Madison recently. Mr. Befus stated that the Janesville campus is going through a period of adjustment. He feels with continued communication, everyone will get through it.

4. Mr. Befus presented the following in his Administrator's Report:

- A parent with office experience has been hired for the Janesville campus secretary position.
- Considering hiring a part time tutor for the Janesville campus to help with some students who need extra help.
- The PTF is growing this year. They are currently raising funds for a new playset at the Janesville campus.
- September 26 is the International host meeting.
- October 10 is Grandparent's Day at the Janesville campus.
- New playground set will be put together at the Janesville campus on October 11.
- Association meeting is at 6:30 at the Beloit campus on October 13.
- October 16-17 is teacher inservice/Nexus convention.
- Pie day is October 24.
- Financial report looks good, there is an estimated surplus of \$140,000.
- Mentoring has started. A part time tutor is needed for both campuses.
- Interviews have started for Costa Rican International students. There are 7 students who want to come, but unsure how many can be housed.
- We are working through the state testing process. We may only test choice students this year. Only 5 parent surveys have come back. Pie team is prepping for October 24.

At this point, a motion was made by Linda Ross to move to the executive session. Due to the confidentiality of the matters discussed, executive minutes are reported separately and are not posted to the school website.

Upon returning from executive session, the following team reports were given:

Academic Excellence- Teachers are analyzing the needs for a tutor for some students, staff development plans will be discussed during in-service, which is Oct 16 and 17, principals are getting information from Mr. Davila regarding his art curriculum, state testing will be for choice students only this year.

Spiritual Maturity- The team has talked with a couple students to get their opinions on how bible studies are going, mentor support has been started, now have international Bibles at the school, looking for materials for some teachers that want devotional materials for personal or classroom use, almost complete with accreditation work, will have a break out prayer session at association meeting.

Godly Stewardship- Need more people to come to the school for tours, looking for banquet location, have one new gym sign sponsor, working on accreditation #5, need people on the 11th to help build the new playset.

Community Relations- A lot of press releases have been in the local newspapers lately, 150 people came to the PTF picnic, thank you cards going out to different churches we are affiliated with, mentor of the week in the newspaper, March 2015 is the 30<sup>th</sup> anniversary of RCCS. Thinking of ways to promote the anniversary, business of the month is Huffman Builders, trying to be more connected with Janesville community.

Old Business: The board has been working on a new policy manual. Linda Ross made a motion to revoke the entirety of the document titled "Board Policy Manual (created from Standing Policy Document 10/07)." By this we revoke all policies contained in, amended within or added to this document.

Linda also moved that we adopt "Board Standing Policies" as the board's official manual of standing policies. By adopting this manual, we do NOT revoke any prior policies that the board has enacted. When an apparent conflict occurs with a prior policy, the board will resolve that conflict on a case by case basis as it deems is in the best interest of the school.

Matt Finnegan offered a second. Motion passed unanimously.

New Business: None.

The next meeting was set for October 30, 2014 at 6:30.

A motion passed to adjourn.