

Rock County Christian School

Board of Directors Meeting Minutes

August 11, 2015

Board members present: Phil Allen, Jon Urish, Matt Finnegan, Julie Hausser, and Jeff Vanderkooi.

Absent: Jackie Borgwardt, Gary Builta

Staff members present: Tim Befus, Janet Befus, Gary Zimmerman, and Barb Waldner

Absent: Bob Cerniglia

1. The meeting started with prayer.
2. A motion was not made to accept the minutes as submitted because they were incorrect.
3. A motion was made by Matt Finnegan to move into executive session. Due to the confidentiality of the matters discussed, minutes are reported separately and are not posted to the school website.

Upon returning from executive:

1. Campus updates were provided. Miss Waldner reported that she had several new family tours this week. The building was cleaned up and ready for classes to begin. Teachers were making progress getting their rooms ready

2. Mr. Befus presented the following in his Administrator's Report:

There were 3 workdays that were very poorly attended.

We will have approximately 95 choice students this year. This number includes 7 new families.

There is a Counselor intern interested in working at both the Elementary and High school.

The new English teacher has a high school aged daughter that is going to try to attend RCCS, but there is a possibility we are not able to provide all that she needs, in which case, she might need to return to her former school where she can get the services provided last year.

The audit is finished and they figure we will only owe \$16,000 back to the state.

The bus is "out of service" and will need to be repaired in order to pass inspection. We have a RCCS parent that donates his labor and is working on this.

There is a new sign at the JC.

We have 10 new computer at the JC which cost \$800. \$500 was donated by grandparents.

August 13 is a new mentor meeting at noon.

August 24 is inservice and BC parent/student night starting at 5 pm

August 25 is JC parent/student night at 5 pm

August 26 is the first day of classes

September 7 is the Labor Day parade at 1 pm in Janesville. Phil Allen and Jon Urish will be at this event as board representatives.

Financial: given our current enrollment, there is a projected surplus of \$100,000

The visiting team to evaluate the school for accreditation will come April 19-21.

The following team reports were given:

Academic Excellence-Working on core subject rationale statements and examples of technology use in curriculum development.

Spiritual Maturity- Need more mentors for next year; there will be a meeting in August.

Godly Stewardship- Matt Finnegan is working on a school improvement plan for our physical resources with Tim Befus. Janet Befus and Mike Johns are working on creating an inventory of the sheds, classrooms, and equipment. Jeff Vanderkooi and Mike Johns are working on a pro-active preventive maintenance plan. The goal for next year's banquet is \$30,000. They are creating a list of 7 trust management contacts to give planned giving information to so they can get the word out to any potential donors that they come in contact with.

Community Relations-Jon Urish is working on a letter to send to area churches to identify service projects that teachers can connect with.

Old Business: None.

New Business:

Property on Philhower and Prairie: A motion was made by Matt Finnegan to take down the sign for our school. Jeff and Jon seconded it. The motion was passed by unanimous vote.

A motion to get a market analysis for the property on Philhower and Prairie was made by Jon Urish. Matt Finnegan seconded it. The motion passed by unanimous vote. Julie Hausser asked if a for sale sign would be placed on the property. Matt and Jon said no.

It was discussed that the school would not actively pursue the purchase of Mclenegan unless something developed over the years making it more feasible.

Science Lab: A motion to go forward with a new science lab was made by Matt Finnegan. Julie seconded it. The motion passed unanimously. Phil and Jon expressed that it was ok to spend our own money if we don't get the grant. The projected cost of a new science lab is \$50,000. Tim is writing a grant

proposal to the Batterman foundation for \$30,000. Tim would like to target alumni giving to raise the remaining amount. The new science lab would be worked on over Christmas break.

New Gymnasium: A motion to retain the architect, Dick Hynes, and put together a Capital Campaign team with Jon Urish as the lead on that team, for a new gymnasium was made by Matt Finnegan. Jeff seconded it. The motion was passed by unanimous vote. Tim is writing a grant proposal to the Beloit Foundation for \$350,000 towards this project.

Soccer field at the JC property: Jon had information that indicated that it could take a year for a field to be ready for use once it is planted.

Chromebooks: Tim is writing a grant proposal to the Neese Foundation for \$20,000 for 100 Chromebooks. Parents and grandparents will also be asked to give towards it. These would only be purchased if the money was raised and the grant was given. The board was behind this project.

Mission team: Jeff commented that everyone at St. Johns was impressed with RCCS students and parents that helped St. Johns with an event this summer. He said there was money raised that he would get to them shortly.

Phil and Tim talked about a facilities use policy stating that renters must agree with the RCCS statement of faith. Examples will be emailed to board members so that it can be discussed at the next board meeting.

Unpaid health insurance claims: The school is paying unpaid medical claims that have been sent to collections. Tim has asked employees to sign an agreement to reimburse the school if the insurance company ever pays the unpaid claims. Barb expressed profound gratitude to the school.

The next meeting was set for September 21, 2015 at 6:00.

A motion passed to adjourn.